

DRAFT Minutes
APA-IA Chapter Board Meeting
Friday, July 21, 2023

1.0 Call to Order

Vice-President Liesel Seabert called the meeting of the American Planning Association Iowa Chapter to order at 10:00 am during a virtual meeting using Zoom.

2.0 Roll Call

Executive Board

Officers

+	Madeline Sturms	President
+	Liesl Seabert	Vice President
	Dylan Mullenix	Past President
+	Bill Micheel	Secretary
+	Zach Young	Treasurer

Professional Development Officer

+	David Wilwerding	
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Planning Board Member

	Trina Flack	
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University Representatives

	Lucie Laurian	University of Iowa
+	Francis Owusu	Iowa State University

Program Area Chairpersons

	Anne Russett	Chapter Development
+	Charlie Cowell	Sponsorship
+	Melissa Tiedemann	Outreach
	Steven Van Steenhuyse	Legislative & Policy
	Chris Shires	Recognition / Awards
	Ben Curtis	Communications
	Alexsis Fleener	Conference
+	Caleb Knutson	Diversity, Equity, & Inclusion

Liaisons (non-voting)

+	Elizabeth Brackett	University of Iowa Graduate
	Tyler Whittaker	Iowa State University Undergraduate
	Lighton Nakidde	Iowa State University Graduate
	Bret VandeLune	County Planning / Flood Officials
+	Steve Cooper	Floodplain / Stormwater Management

(8 of 17) - Voting Members Present (notated "+") (9 required to achieve quorum)

3.0 APA Iowa Membership Forum/Input

Sturms welcomed everyone and recognized Zhi Chen as a guest.

4.0 Approval of Agenda and Minutes

4.1 Approval of Agenda for Friday, July 21, 2023

Seabert asked for any amendments to the agenda and a motion for approval of the agenda as amended.

Motion by Young, seconded by Wilwerding. Unanimous Approval.

4.2 Approval of the Minutes, as read, from Friday, May 19, 2023

Seabert reviewed several edits to the minutes made by Sturms. Seabert asked for any amendments to the minutes and a motion for approval of the minutes as amended.

Motion by Wilwerding, seconded by Seabert. Unanimous Approval.

5.0 Business Item

5.1 Appointment of Tyler Whittaker as Iowa State University Undergraduate Representative

Sturms introduced the item and asked for a motion.

Motion by Micheel, seconded by Wilwerding. Unanimous Approval.

6.0 Discussion Items

6.1 Strategic Doing Update

Sturms introduced the item and provided background. Sturms indicated that the Strategic Doing process has been exhausted, indicated that work has been taken over by Committee Chairperson and asked for ideas on next steps for annual work and strategic planning. Sturms indicated that the conversation would continue and more direction to come from the Executive Committee.

7.0 Officers Reports

7.1 President (Sturms)

Sturms reported that August 10th is the release date for APA-IA and APA National ballots will be released. Sturms also stated that Van Steenhuyse and she have been working on the national APA legislative event and IA was chosen to host the legislative liaisons and Chapter Presidents for the Legislative summit the first week in December. Tom Cope will likely provide a presentation during the event.

7.2 Vice President (Seabert)

Seabert asked for planning articles for inclusion in Friday updates.

7.3 Immediate Past-President (Mullenix)

Absent

7.4 Secretary (Micheel)

The attendance record was included in the meeting packet.

7.5 Treasurer (Young)

Chapter Treasurers Report – *Attachment-*

Young referenced the Treasurer's Report. Young stated that the Chapter has \$43,000 in the account. Young also stated that the money market account is set up and has \$30,000 in it. Young provided an update on sponsorships that have come in for the annual conference (\$14,000). In addition, Young mentioned that the Chapter received the physical award related to the DEI work that the Chapter is doing.

Motion to receive and accept the Treasurer's Report by Micheel, seconded by Wilwerding. Unanimous Approval.

8.0 Executive Board Reports

8.1 Professional Development (Wilwerding)

Wilwerding stated that our chapter had six individuals take the AICP test and all six passed. Wilwerding also provided an update on AICP testing scholarships.

8.2 Planning Board Member (Flack)

Absent.

8.3 University of Iowa (Laurian)

Absent. Sturms stated that Laurian is leaving the U of I and asked Brackett for additional information. Brackett stated that Laurian is moving to the State College of New York in Buffalo and the University is looking for candidates. Quan is the current interim Chairperson.

8.4 Iowa State University (Owusu)

Owusu stated that the accreditation process for ISU will occur in the fall and described the process. The accreditation group will need to meet with local APA Chapter representatives.

8.5 Chapter Development Program (Russett)

Russett provided a report on the Planning on Tap series. Russett also indicated that if members have topics that they would like to hear about in a session to contact her.

8.6 Sponsorship (Cowell)

Cowell provided a reminder that an additional call for sponsorships will be sent out soon.

8.7 Outreach Program (Tiedemann)

Tiedemann stated that there is a joint meeting coming up with Iowa ITE on August 24th in Coralville to discuss the new I-80/I-380 interchange.

8.8 Legislative and Policy Program (Van Steenhuyse)

Absent.

8.9 Recognition / Awards Program (Shires)

Absent.

8.10 Communications Program (Curtis)

Absent

8.11 Conference Program (Fleener)

Absent. Sturms stated that online registration will launch soon, and hotel blocks are available. Sturms stated that sessions are confirmed, and keynotes are confirmed. There will be no progressive dinner this year, but buses will be available to take people from the conference center to the downtown and to the reception at the Icehouse in downtown Cedar Falls.

8.12 Diversity, Equity, & Inclusion Program (Knutson)

Knutson stated that the Committee is working on another DEI training for the conference. Sturms asked if the DEI training will be a requirement for all Board members. Chen stated that the Committee is considering something closer to a Planning on Tap event.

8.13 University of Iowa Graduate Program (Brackett)

Brackett stated that the U of I is conducting events to encourage new students to become APA members.

8.14 Iowa State University Undergraduate Program (Haines)

Absent.

8.15 Iowa State University Graduate Program (Nakidde)

Absent.

8.16 County Planning and Zoning Officials of Iowa (VandeLune)

Absent.

8.17 Iowa Floodplain and Stormwater Management Association (Cooper)

No report.

9.0 Other Items Not on the Agenda

None.

10.0 Upcoming Board Meetings

The September meeting is scheduled for September 15 and will be conducted in-person at the University of Iowa.

11.0 Adjournment of the Board Meeting

Sturms adjourned the meeting.

Madeline Sturms, AICP
President

Date: _____

Liesel Seabert, AICP
Vice President

Date: _____