

**DRAFT Minutes**  
**APA-IA Chapter Board Meeting**  
**Friday, May 20, 2022**

**1.0 Call to Order**

President Madeline Sturms called the meeting of the American Planning Association Iowa Chapter to order at 10:00 am during a virtual meeting using Zoom.

**2.0 Roll Call**

Executive Board

*Officers*

+	Madeline Sturms	President
+	Liesl Seabert	Vice President
+	Dylan Mullenix	Past President
+	Bill Micheel	Secretary
+	Zach Young	Treasurer

*Professional Development Officer*

+	David Wilwerding	
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*Planning Board Member*

+	Trina Flack	
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*University Representatives*

	Lucie Laurian	University of Iowa
	Francis Owusu	Iowa State University

*Program Area Chairpersons*

	Anne Russett	Chapter Development
+	Charlie Cowell	Sponsorship
+	Melissa Tiedemann	Outreach
+	Steven Van Steenhuyse	Legislative & Policy
+	Chris Shires	Recognition / Awards
	Steven Stransky	Communications
+	Alexsis Fleener	Conference
+	Caleb Knutson	Diversity, Equity, & Inclusion

*Liaisons (non-voting)*

	Tanner Osing	University of Iowa Graduate
	Keegan Haines	Iowa State University Undergraduate
	Andre LaFontant	Iowa State University Graduate
+	Bret VandeLune	County Planning / Flood Officials
	Mark Land	Floodplain / Stormwater Management

(13 of 18) - Voting Members Present (notated "+") (10 required to achieve quorum)

**3.0 Introduction and Welcoming of Any Guests/Others**

Sturms welcomed everyone and asked if there were any guests to recognize. No guests present.

#### **4.0 Approval of Agenda and Minutes**

##### **4.1 Approval of Agenda for Friday, May 20, 2022.**

Sturms asked for any amendments to the agenda and a motion for approval of the agenda as amended.

*Motion by Seabert, seconded by Young. Unanimous Approval.*

##### **4.2 Approval of the Minutes, as read, from Friday, March 25, 2021**

*Motion by Young, seconded by Seabert. Unanimous Approval.*

#### **5.0 APA Iowa Membership Forum/Input**

Sturms opened the floor for membership input. No discussion.

#### **6.0 Business Items**

##### **6.1 Consideration of DEI Work Plan & Budget Request**

Sturms introduced the item and Knutson provided an overview of the Work Plan and asked for questions. Sturms indicated that the agenda was inaccurate, and this item was not supposed to appear on this month's agenda and said that this item would be discussed next month.

#### **7.0 Discussion Items**

##### **7.1 2022 Legislative Session Update**

Sturms introduced the topic and VanSteenhuyse provided the legislative update including a detailed discussion of SF 2383.

##### **7.2 2022 Conference Update – Ottumwa**

Sturms introduced the topic and Fleener provided an update on session planning and sponsorships totaling approximately \$7000. A Committee reviewed and selected the conference sessions based on the proposals received with session lasting 1 hour. Fleener indicated that the mobile sessions have been finalized. Fleener mentioned that APA National no longer provides state level conference registration services. Fleener is exploring options and the topic will be discussed at the next APA-IA Board meeting. Finally, Fleener mentioned that a committee is reviewing the proposals for the next APA-IA annual conferences.

##### **7.3 Strategic Doing Update**

Sturms turned the floor over to Seabert mentioned that the spreadsheet tracking progress does not seem to be working because Chairpersons are not completing the spreadsheet. VanSteenhuyse indicated that he will be speaking with Tom Cope about the upcoming legislative session and there will also be a session at the conference in Ottumwa.

#### **8.0 Officers Reports**

##### **8.1 President (Sturms)**

Sturms mentioned the spreadsheet on the Google Drive that Committee Chairpersons are supposed to update prior to each meeting and asked if any of the Chairpersons had any items they wanted to discuss. Finally, Sturms reminded people to prepare their budget requests for the coming budget discussion for next calendar year.

8.2 Vice President (Seabert)

Seabert stated that she had sent a list of APA-IA member contacts that were interested in contributing to APA-IA and asked how contact with those individuals was going by people on that list. Seabert also mentioned that the idea behind this was to get people who have not served in a position before engaged as a means of succession planning. Seabert also mentioned the possibility of hosting a webinar for membership to communicate what the Boards does and answer questions from members who have an interest in getting involved.

8.3 Immediate Past-President (Mullenix)

No report.

8.4 Secretary (Micheel)

Micheel mentioned that attendance records will continue and was attached to the packet.

8.5 Treasurer (Young)

Chapter Treasurers Report – *Attachment-*

Seabert asked for a motion on the Treasurer's Report

*Motion to receive and accept the Treasurer's Report by Mullenix, seconded by Flack. Unanimous Approval.*

**9.0 Executive Board Reports**

9.1 Professional Development (Wilwerding)

No report.

9.2 Planning Board Member (Flack)

No report.

9.3 University of Iowa (Laurian)

No report.

9.4 Iowa State University (Owusu)

No report.

9.6 Chapter Development Program (Russett)

No report.

9.7 Sponsorship (Cowell)

No report.

9.8 Outreach Program (Tiedemann)

No report.

9.9 Legislative and Policy Program (Van Steenhuyse)

No report.

9.10 Recognition / Awards Program (Shires)

No report.

9.11 Communications Program (Stransky)

No report.

9.12 Conference Program (Fleener)

No report.

9.12 Diversity, Equity, & Inclusion Program (Knutson)

No report.

9.12 University of Iowa Graduate Program (Osing)

No report.

9.13 Iowa State University Undergraduate Program (Haines)

No report.

9.14 Iowa State University Graduate Program (LaFontant)

No report.

9.15 County Planning and Zoning Officials of Iowa (VandeLune)

No report.

9.16 Iowa Floodplain and Stormwater Management Association (Land)

No report.

**10.0 Other Items Not on the Agenda**

**11.0 Upcoming Board Meetings**

The September meeting is scheduled for Friday, September the 16<sup>th</sup> at 10 a.m. Location - Zoom

**12.0 Adjournment of the Board Meeting**

*Motion by Young, Seconded by VanSteenhuysen. Unanimous approval.*

\_\_\_\_\_  
Madeline Sturms, AICP  
President

Date: \_\_\_\_\_

\_\_\_\_\_  
Liesel Seabert, AICP  
Vice President

Date: \_\_\_\_\_