

DRAFT Minutes
APA-IA Chapter Board Meeting
Friday, May 20, 2022

1.0 Call to Order

President Madeline Sturms called the meeting of the American Planning Association Iowa Chapter to order at 10:00 am during a virtual meeting using Zoom.

2.0 Roll Call

Executive Board

Officers

+	Madeline Sturms	President
+	Liesl Seabert	Vice President
	Dylan Mullenix	Past President
+	Bill Micheel	Secretary
+	Zach Young	Treasurer

Professional Development Officer

+	David Wilwerding	
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Planning Board Member

	Trina Flack	
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University Representatives

	Lucie Laurian	University of Iowa
+	Francis Owusu	Iowa State University

Program Area Chairpersons

+	Anne Russett	Chapter Development
+	Charlie Cowell	Sponsorship
+	Melissa Tiedemann	Outreach
	Steven Van Steenhuyse	Legislative & Policy
+	Chris Shires	Recognition / Awards
+	Steven Stransky	Communications
+	Alexsis Fleener	Conference
+	Caleb Knutson	Diversity, Equity, & Inclusion

Liaisons (non-voting)

	Tanner Osing	University of Iowa Graduate
	Keegan Haines	Iowa State University Undergraduate
	Andre LaFontant	Iowa State University Graduate
	Bret VandeLune	County Planning / Flood Officials
	Mark Land	Floodplain / Stormwater Management

(13 of 18) - Voting Members Present (notated "+") (10 required to achieve quorum)

3.0 Introduction and Welcoming of Any Guests/Others

Sturms welcomed everyone and asked if there were any guests to recognize. No guests present.

4.0 Approval of Agenda and Minutes

4.1 Approval of Agenda for Friday, May 20, 2022.

Sturms asked for any amendments to the agenda and a motion for approval of the agenda as amended.

Motion by Seabert, seconded by Young. Unanimous Approval.

4.2 Approval of the Minutes, as read, from Friday, March 25, 2021

Motion by Young, seconded by Seabert. Unanimous Approval.

5.0 APA Iowa Membership Forum/Input

Sturms opened the floor for membership input. No discussion.

6.0 Business Items

6.1 Consideration of DEI Work Plan & Budget Request

Sturms introduced the item and Knutson provided an overview of the Work Plan and asked for questions. Sturms asked for a motion.

Motion by Young, seconded by Russett. Unanimous Approval.

6.2 Consideration of By-Law Amendments

Sturms introduced the topic and Micheel provided an overview of the proposed by-law amendments. Sturms added some information about the approval process using the consolidated elections and asked for a motion.

Motion by Young, seconded by Russett. Unanimous Approval.

7.0 Discussion Items

7.1 2022 Conference Update

Sturms introduced the item and turned the floor over to Fleener. Fleener indicated that the conference committee has been meeting, received 15 session proposals they are currently reviewing, and the sponsorship form is out. Fleener also mentioned that the RFP for hosting future conferences is out, and the review committee is set. Sturms added that she received positive feedback about the 1-hour long sessions in San Diego and the IA Chapter conference will incorporate this idea.

7.2 Strategic Doing Update

Sturms turned the floor over to Seabert who provided a recap of the three primary efforts:

- Website: Seabert indicated that this group has been handed over to Stransky to work on this item as part of the Communications program.
- Legislative and Policy: Seabert also indicated that this item has been turned over to Van Steenhuyse for management by the Legislative and Policy program group which was formed as a part of this work plan item.
- Planner Emeritus Network: Micheel explained that the committee will move forward with another meeting with potential participants.

8.0 Officers Reports

8.1 President (Sturms)

Sturms mentioned that she had attended the first Chapter President's Council (CPC) meeting as President and meeting with other Chapter Presidents at the National Conference. A large topic of discussion revolved around DEI and some amount of political takeover associated with pushback regarding DEI and other similar topics.

Sturms indicated that she will be working to ensure that diversity of opinion will be welcomed and that there will not be unnecessary distractions. Sturms mentioned that she received a grant for travel to APA National and the Chapter will be submitting the APA-IA Chapter performance criteria. Sturms reported that 42 members attended in person in San Diego and 20 that attended virtually.

8.2 Vice President (Seabert)

No report.

8.3 Immediate Past-President (Mullenix)

No report.

8.4 Secretary (Micheel)

Micheel mentioned that attendance records will continue and was attached to the packet.

8.5 Treasurer (Young)

Chapter Treasurers Report – *Attachment-*

Young indicated that the Treasurer's Report were included in the agenda packet provided highlights from the Report.

Motion to receive and accept the Treasurer's Report by Micheel, seconded by Seabert. Unanimous Approval.

9.0 Executive Board Reports

9.1 Professional Development (Wilwerding)

Wilwerding provided update via the Zoom chat and mentioned that he attended the PDO meeting in San Diego and that National will be unveiling a new version of the AICP test in May.

9.2 Planning Board Member (Flack)

No report.

9.3 University of Iowa (Laurian)

No report.

9.4 Iowa State University (Owusu)

Owusu stated that a new online Master's in Community Development.

9.6 Chapter Development Program (Russett)

Russett stated that Planning on Tap sessions have been going well and she is working with Cowell to fill out speakers for the remainder of the sessions.

9.7 Sponsorship (Cowell)

Cowell stated that the sponsorship form has been updated and has been released and he will be reaching out directly to past sponsors in the next couple of weeks.

9.8 Outreach Program (Tiedemann)

Tiedemann reported that she has been sharing APA-IA event dates with other professional organizations.

9.9 Legislative and Policy Program (Van Steenhuyse)

No report.

9.10 Recognition / Awards Program (Shires)

No report.

9.11 Communications Program (Stransky)

Stransky provided a report on social media analytics

9.12 Conference Program (Fleener)

No report.

9.12 Diversity, Equity, & Inclusion Program (Knutson)

Knutson mentioned that the May meeting was cancelled, and the Committee is working on finding additional Planning on Tap speakers and he is also planning a DEI get together that anyone is welcome to attend.

9.12 University of Iowa Graduate Program (Osing)

No report.

9.13 Iowa State University Undergraduate Program (Haines)

No report.

9.14 Iowa State University Graduate Program (LaFontant)

No report.

9.15 County Planning and Zoning Officials of Iowa (VandeLune)

No report.

9.16 Iowa Floodplain and Stormwater Management Association (Land)

No report.

10.0 Other Items Not on the Agenda

11.0 Upcoming Board Meetings

The July meeting is scheduled for Friday, July the 15th at 10 a.m. Location - Zoom

12.0 Adjournment of the Board Meeting

Motion by Young, Seconded by Russett. Unanimous approval.

Madeline Sturms, AICP
President

Date: _____

Liesel Seabert, AICP
Vice President

Date: _____