

DRAFT Minutes
APA-IA Chapter Board Meeting
Friday, March 25, 2022

1.0 Call to Order

President Madeline Sturms called the meeting of the American Planning Association Iowa Chapter to order at 10:00 am during a virtual meeting using Zoom as a result of social distancing recommendations due to coronavirus.

2.0 Roll Call

Executive Board

Officers

+	Madeline Sturms	President
+	Liesl Seabert	Vice President
+	Dylan Mullenix	Past President
+	Bill Micheel	Secretary
+	Zach Young	Treasurer

Professional Development Officer

+	David Wilwerding	
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Planning Board Member

	Trina Flack	
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University Representatives

+	Lucie Laurian	University of Iowa
+	Francis Owusu	Iowa State University

Program Area Chairs

	<i>Vacant</i>	Chapter Development
	Charlie Cowell	Professional Development
+	Melissa Tiedemann	Outreach / Advocacy
+	Steven Van Steenhuyse	Legislative & Policy
+	Chris Shires	Recognition / Awards
	<i>Vacant</i>	Public Relations / Communications

At-Large Members

	<i>Vacant</i>	
+	Alexis Fleener	
	<i>Vacant</i>	

Liaisons (non-voting)

	Tanner Osing	University of Iowa Graduate
+	Keegan Haines	Iowa State University Undergraduate
	Andre LaFontant	Iowa State University Graduate
	Bret VandeLune	County Planning / Flood Officials
	Mark Land	Floodplain / Stormwater Management
	Michael Delp	DEI Committee
	Allison Van Pelt	APA Climate Champion for Iowa

(13 of 18) - Voting Members Present (notated "+") (10 required to achieve quorum)

3.0 Introduction and Welcoming of Any Guests/Others

Sturms recognized Joe Wilensky and Ashlyn Daniels as guests at the meeting, offered an opportunity for them to speak. No comments from Wilensky or Daniels.

4.0 Approval of Agenda and Minutes

4.1 Approval of Agenda for Friday, March 25, 2022.

Sturms asked for any amendments to the agenda and a motion for approval of the agenda as amended.

Motion by Young, seconded by Mullenix. Unanimous Approval.

4.2 Approval of the Minutes, as read, from Friday, January 21, 2021

Motion by Seabert, seconded by Mullenix. Unanimous Approval.

5.0 APA Iowa Membership Forum/Input

Sturms opened the floor for membership input. Sturms introduced Hector Arbuckle. Arbuckle introduced himself as the Campaign Director for Americans United to End Parking Minimums out of Ames, IA. Arbuckle shared a presentation outlining the organization's story, goals, strategy, and request of APA-IA. Request of APA-IA is for an endorsement of the goals and strategy. Some discussion between Arbuckle and Executive Board members occurred and the outcome was that Sturms indicated she would draft a general letter of support for the idea of exploring parking minimums.

6.0 Business Items

6.1 Consideration of Board Restructuring Proposal

Sturms introduced the item and explained the history, structure, and terms being proposed. Sturms asked for questions. No discussion.

Motion by Van Steenhuyse, seconded by Micheel. Unanimous Approval.

6.1.1 Consider Approval of Alexis Fleener as Conference Chair

Sturms asked

Motion by Young, Seconded by Seabert. Unanimous Approval.

6.1.2 Consider Approval of Caleb Knutson as Diversity, Equity, and Inclusion Chair

Sturms asked

Motion by Seabert, Seconded by Young. Unanimous Approval.

6.1.3 Consider Approval of Charlie Cowell as Sponsorship Chair

Sturms asked

Motion by Shires, Seconded by Van Steenhuyse. Unanimous Approval.

6.1.4 Consider Approval of Anne Russett as Chapter Development Chair

Sturms asked

Motion by Micheel, Seconded by Tiedemann. Unanimous Approval.

6.1.5 Consider Approval of Steven Stransky as Communications Chair

Sturms asked

Motion by Young, Seconded by Mullenix. Unanimous Approval.

6.2 Consideration of 2019-2024 Development Plan and 2022 Work Program

Sturms introduced the topic and explained that a Development Plan and Work Program is required by APA National and is reflective of the Strategic Doing Process.

Motion by Van Steenhuyse to approve, seconded by Micheel. Unanimous Approval.

6.3 Consideration of 2022 FY Budget

Sturms introduced the topic and turned the floor over to Young. Young mentioned that the topic was discussed in detail at the last meeting and went through a couple specific items and indicated that the budget is in-line with previous year's budgets. Russett asked if training and continuing education dollars (\$5000) is meant for DEI training. Young said that it was subject to Board approval. Sturms indicated that the due date for these items is due prior to the next Board meeting.

Motion by Micheel to approve, seconded by Tiedemann. Unanimous Approval.

7.0 Discussion Items

7.1 Legislative Update

Sturms turned the floor over to Van Steenhuyse and guest Tom Cope. Van Steenhuyse discussed the recent second legislative filter and described a few bills that were proposed that APA-IA opposed, and the work completed by Cope, CoZo, APA-IA, and others to get the problematic language approved.

Cope reviewed the legislative update that he provided in the packet, including discussion of a number of specific bills.

7.2 By-Law Amendment Update/Consolidated Election Process

Sturms introduced the floor over to Micheel who provided an update on the process and the draft. Micheel indicated that the sub-committee would bring a recommendation to the Board at the May Board meeting. Sturms indicated that she has told National that we will participate in their consolidated elections process for consideration of the by-law amendments. The deadline for the submission is May 25th, ballots available in July, and results in August.

7.3 2022 Conference Update

Sturms turned the floor over to Fleener. Fleener indicated that the conference committee has been meeting with Ottumwa and the logo and theme have been finalized. Laurian mentioned that the logo looks similar to the Autism Awareness logo and Fleener will take that feedback to the committee. Call for sessions has been released. Seabert also mentioned that Erik Dominguez from Des Moines will be the Thursday keynote speaker. In addition, Ilana Preuss from Recast City has been confirmed. Russett talked about a possible third keynote on Friday Jonathan Pacheco Bell.

7.4 All-Iowa Reception

Sturms kicked-off the discussion and indicated that the patio at Half-Door Brewing Co. has been locked-in as the location.

7.5 Strategic Doing Update

Sturms turned the floor over to Seabert who provided a recap of the three primary efforts:

- Website: Seabert indicated that this group has met twice, assessed current conditions of website, and made a plan to move forward.
- Planner Emeritus Network: Micheel explained that the committee hosted a meeting with some prospective participants which went well and outlined next steps for moving forward.

- Legislative and Policy: Sturms provided background on the idea for this Committee. The group would assist drafting the annual legislative agenda, tracking bills, and identify subject matter experts in topic areas for bills in the legislature.

8.0 Officers Reports

8.1 President (Sturms)

Sturms discussed Chapter Performance Criteria from National and will attend training sessions at the National Conference and applied for a travel grant.

8.2 Vice President (Seabert)

Seabert indicated that Cowell is taking over the sponsorships as of today, the levels of sponsorship will be changing, and new sponsorship opportunities will exist. Seabert also mentioned that the Chapter received good feedback from the survey released to gauge interest from membership on serving on committees and that information will be shared with Committee chairpersons.

8.3 Immediate Past-President (Mullenix)

Mullenix indicated that in April the Chapter needs to submit a report related to the grant the Chapter received for the DEI training session which is due to National in April.

8.4 Secretary (Micheel)

Micheel reported that the attendance reports will be attached to the packet every month.

8.5 Treasurer (Young)

Chapter Treasurers Report – *Attachment-*

Young indicated that the Treasurer's Report were included in the agenda packet provided highlights from the Report.

Motion to receive and accept the Treasurer's Report by Micheel, seconded by Van Steenhuyse. Unanimous Approval.

9.0 Executive Board Reports

9.1 Professional Development (Wilwerding)

Wilwerding provided update via the Zoom chat and mentioned that our Chapter has a number of members still in the grace period for AICP recertification and Sturms reviewed opportunities to obtain credits.

9.2 Planning Board Member (Flack)

No report.

9.3 University of Iowa (Laurian)

No report.

9.4 Iowa State University (Owusu)

No report

9.5 At-Large Representative (Fleener)

Fleener mentioned that the conference location RFP is out and will be for another month (end of May). Conference selection Committee positions are open and already include Van Steenhuyse and Holz.

9.6 Chapter Development Program (Russett)

No report.

9.7 Professional Development (Cowell)

No report.

9.8 Outreach / Advocacy Program (Tiedemann)

No report

9.9 Legislative and Policy Program (Van Steenhuyse)

No report.

9.10 Recognition / Awards Program (Shires)

No report.

9.11 Public Relations / Communication Program (Seabert)

Seabert mentioned that the next newsletter comes out in April and deadline for content is April 8th.

9.12 University of Iowa Graduate Program (Osing)

Laurian mentioned that students are grateful for the financial support to go to the National conference.

9.13 Iowa State University Undergraduate Program (Haines)

Haines thanked members for assistance with two events and discussed other student efforts related to the National and State annual conferences.

9.14 Iowa State University Graduate Program (LaFontant)

No report.

9.15 County Planning and Zoning Officials of Iowa (Van de Lune)

No report.

9.16 Iowa Floodplain and Stormwater Management Association (Land)

No report.

9.17 Diversity/Equity/Inclusion (Knutson)

No report.

10.0 Other Items Not on the Agenda

11.0 Upcoming Board Meetings

The March meeting is scheduled for Friday, June the 15th at 10 a.m. Location - Zoom

12.0 Adjournment of the Board Meeting

Sturms adjourned the meeting

Madeline Sturms, AICP
President

Date: _____

Liesel Seabert, AICP
Vice President

Date: _____